

FCN° 01794/26 / PPN / NWRATB / CAR / NW

JAO

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

REPUBLIC OF CAMEROON
Peace-Work-Fatherland



MINISTRY OF TERRITORIAL
ADMINISTRATION

MINISTERE DE L'ADMINISTRATION
TERRITORIALE

NORTH WEST REGION

REGION DU NORD OUEST

OFFICE OF THE GOVERNOR

SERVICES DU GOUVERNEUR



**REGIONAL TENDER'S BOARD
OPENED NATIONAL INVITATION TO TENDER**

TENDER FILE

**OPEN NATIONAL INVITATION TO TENDER No. 001/ONIT
GOV-NWR /NWRATB/2026 OF 27 /03 /2026 FOR THE
CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO
HOST THE REGIONAL DELEGATION AND DIVISIONAL
DELEGATION FOR MEZAM FOR WATER RESOURCES AND
ENERGY FOR OF THE NORTH WEST REGION BAMENDA.
PHASE 1**

**DELEGATED CONTRACTING AUTHORITY: THE GOVERNOR OF THE NORTH
WEST REGION**

**AUTHORISING OFFICER: THE REGIONAL DELEGATE OF MINEE NORTH
WEST**

FUNDING: BIP 2026 MINEE

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DOCUMENT N°01: TENDER NOTICE

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

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SERVICES DU GOUVERNEUR

TENDER NOTICE

“OPEN NATIONAL INVITATION TO TENDER No. ⁰⁰¹ /ONIT/NWRTB/GOV-NWR OF ^{27/03} /2026 FOR THE CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND ENERGY FOR NORTH WEST REGION BAMENDA.

1 – SUBJECT OF THE INVITATION TO TENDER

The GOVERNOR OF THE NORTH WEST, (Delegated Contracting Authority) within the frame-work of the 2026 BIP Budget hereby **launches** an open national invitation to tender **FOR THE CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM OF WATER RESOURCES AND ENERGY OF THE NORTH WEST REGION BAMENDA PHASE 1**

LO TS	Subject	Place	Bid Bond	Tender Fee	Estimated cost of project for Phase 1
01	FOR THE CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM OF WATER RESOURCES AND ENERGY OF THE NORTH WEST REGION BAMENDA PHASE 1	BAMENDA I SUB DIVISION, MEZAM DIVISION, NORTH WEST REGION	3,000,000	112,500	150,000,000

2 – NATURE OF SERVICE:

100: THE CONSTRUCTION OF A BASEMENT AND G+1 MINEE

3 – PARTICIPATION:

in a sealed envelope with the clear and legible indication “ backup copy”, in addition to the above label, within the allocated deadline.

NB file size and format

For online bidding, the maximum sizes of the documents that will transit on the platform and constitute the tenderer’s offer are the following;

- 5MB for the Administrative file
- 15MB for the Technical offer
- 5MB for the financial offer

The following formats are acceptable

- PDF format for text documents
- JPEG for images

The applicant shall use compression software to possibly reduce the size of the files to be transmitted according to the sizes indicated above.

NB the original of the BIDs should be presented during the online opening session.

The sealed pack (*Backup copy of the bid*) shall bear the following inscriptions:

**<< OPEN NATIONAL INVITATION TO TENDER
NO. 001 /ONIT/ GOV-NWR/ NWR TB/ /2026 OF 2703 /2026 FOR THE**

**CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL
DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES
AND ENERGY FOR THE NORTH WEST REGION BAMENDA
PHASE 1**

(To be opened only during bids opening session)

13 - ADMISSIBILITY OF BIDS:

At the risk of being rejected, all documents shall be originals or certified true copies by the authorized issuing service or administrative authorities (Senior Divisional Officers, Divisional Officers) presented in accordance with the Special Regulations of this invitation to tender. None of these should be more than three (3) months old as from the date of submission of offers, without double certification and not falsified. These shall be separated by coloured separators from each other. Any bid that shall not be in conformity with the prescriptions of this notice and tender file shall be declared inadmissible.

NB: The successful bidder shall during site installation present the originals of the respective documents for strict verification of their authenticity.

14- EVALUATION CRITERIA:

Tender conformity shall be evaluated as per the following

A) *Eliminatory Criteria.*

- Failure to produce or replace an element of the administrative file other than the bid bond within forty eight hours in the case of absence or non-conformity of this document;
- Deadline for delivery higher than prescribed
- False declaration or falsified documents
- Absence or insufficient bid bond
- Incomplete financial file
- Change of quantity or unit
- Non respect of 75% of essential criteria
- Offer above the provisional amount
- Suspension from public contracts by MINMAP in 2025
- Non respect of tender model
- Failure to provide a backup copy of offers saved in a USB key or a CD/DVD on time;
- Failure to comply with the format of file type and size for online submission;

AVIS D'APPEL D'OFFRES
DOCUMENT 1.B FRENCH VERSION

100: POUR LA CONSTRUCTION D'UN BARTIMENT A LA DÉLÉGATION RÉGIONALE POUR L'EAU ET ENERGIE POUR LA RÉGION DU NORD- OUEST PHASE 1

3 -PARTICIPATION:

La participation au présent Appel d'Offres est ouvert à tous les immatriculés du Cameroun, disposant des capacités financières, techniques et nécessaires (domaine de la construction notamment des GENIE CIVIL). Qui est enregistré sur la plate form de COLEPS

4 - FINANCEMENT:

Ce projet sera financé par le BIP MINEE 2026.

5- PHASES:

Les travail bien être exécuté en phases.

6 - COÛT ESTIMÉ DU PROJET

Le montant prévisionnel après études pour la phase 1 s'élève à 150,000,000 CFA F

7 -DÉLAI D'EXÉCUTION:

Le délai d'exécution des travaux est de Six (06) mois a compte de la date de notification de l'ordre de service portant information de démarrage des travaux.

8 -CONSULTATION

Le Dossier d'Appel d'Offres peut être consulté et obtenu aux heures ouvrables au Bureau du Gouverneur de la Région du Nord-Ouest **Porte 108, Tel: 233361941/652582344 ou en ligne à l'adresse: www.marchespublics.cm** dès Publication du présent avis.

9-ACQUISITION DU DOSSIER D'APPEL D'OFFRES:

Le dossier peut être obtenu aux heures ouvrables au Bureau du Gouverneur de la Région du Nord-Ouest **ou en ligne à l'adresse: www.marchespublics.cm** dès Publication du présent avis, contre présentation d'une quittance de versement au Trésor Public de la somme non remboursable de **F CFA 112 500 (cent deux mille cinq cent Francs CFA)**.

10 -GARANTIE DE SOUMISSIONS

Chaque soumissionnaire doit joindre à ses pièces administrative, une caution de soumission conforme au modèle du présent dossier d'appel d'offres, délivrée par un établissement bancaire agréé par le Ministère chargé des Finances d'un montant de(3,000,000)FCFA. Les cautions de soumission des soumissionnaires non retenus seront retirées au plus tard quinze (15) jours après l'attribution du marché et celles des soumissionnaires retenus seront conserves jusqu'à ce que la garantie de bonne exécution exigée soit fournie. La période de validité de la caution de soumission est de 30 jours.

11- MODE DE SOUMISSION

Des offres se font par voie électronique

12 -SOUMISSION DES OFFRES

Les soumission est faite électroniquement. Les offres sont fournies sur la plateforme de COLEPS ou sur toute autres voies de communication électronique endiguée par le maître d'ouvrage avant le date du -----
28./04---/2026 à 11 heures précises.

Les offres administratif, techniques et financiers (Backup) fournies également a la même date et a la même heur

NB taille et format

B) *Critères essentiels.*

L'évaluation préliminaire sera binaire et basée sur les critères essentiels suivants:

Présentation générale des offres
Expérience de l'entreprise
Qualité du personnel et de la gestion de l'entreprise
Attestation et rapport de visite de chantier
Equipement technique
Clauses techniques particulières paraphées dans toutes les pages et les deniers page signées cachet et dates
Clauses administrative particulières complétées et paraphées dans toutes les pages et les deniers page signé, tamponné et daté.
Méthodologie d'exécution des travaux
Capacité financière et autre appuis financiers

15 –OUVERTURE DES OFFRES:

Les offres seront ouvertes à la Commission Régionale des Appels d'Offres du Nord-Ouest en une seule fois le 28 / 04 /2026 à **12h00 heure** local dans la salle des conférences du Gouverneur en présence des soumissionnaires ou de leurs représentants ayant pris connaissance des offres présentées. Seuls les SOUMISSIONNAIRES ou leur représentant dûment mandatés ayant une bonne connaissance de leurs offres pourront assister à la séance d'ouverture des plis. Toute offre non conforme aux exigences du dossier d'appel d'offres sera rejetée.

16 –ATTRIBUTION DE L'ORDRE DE MARCHE:

L'ordre de commande / marché est attribué au soumissionnaire dont l'offre est conforme aux dispositions du dossier d'appel d'offres et sur la base de l'offre réaliste et de qualité technique la plus basse (voir article 33 du code des marchés publics)

17 –VALIDITE DES OFFRES:

Les soumissionnaires resteront engagés par leurs offres qui seront valables pendant une durée de quarante-vingt-dix (90) jours à compter de la date limite de dépôt.

18 –INFORMATIONS COMPLEMENTAIRES:

Des informations techniques complémentaires peuvent être obtenues pendant les heures ouvrables au près du service de Gouverneur du Nord-Ouest, **porte 108, Tel: 233361541/652582344**

Fait a Bamenda le..... **27 MARS 2026**

LE GOUVERNEUR
(Autorité Contractante Delegue

**FOR THE GOVERNOR
AND BY DELEGATION
THE SECRETARY GENERAL**

COPIES :

- DR /MINEE
- ARMP Bamenda(pour publication et archivage)
- DR/ MINMAP NORD OUEST(pour le dépôt)/NW
- TABLEAUX D'AFFICHAGE
- CHRONO



Saidouna Ali
Administrateur Civil Principal
Classe Exceptionnelle

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trading, fraud, corruption or production of non-genuine documents in the bid, without prejudice to criminal proceedings that may be brought against them.

Article 4: Candidates allowed for competition.

Generally, the invitation to tender is addressed to all entrepreneurs, subject to the following provisions:

- (a) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country, in accordance with the funding agreement.
- (b) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict of interest if he:
 - i) is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
 - ii) Presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
 - iii) The Delegated Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- (c) The bidder must not have been excluded from bidding for public contracts.
- (d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Delegated Contracting Authority or Project Owner.

Article 5: Building materials, materials, supplies, equipment and authorised services

5.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

Article 6: Qualification of bidder

6.1 As an integral part of their bid, bidders must:

- (a) submit a power of attorney making the signatory of the bid bound by the bid; and

B. Tender File

Article 8: Content of Tender File

8.1 The Tender File describes the works forming the subject of the contract, sets the consultation procedure of contractors and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 10 of the General Regulations of the invitation to tender, it includes the following documents:

- Document No. 1. The letter of invitation to tender;
- Document No. 2. The tender notice;
- Document No. 3. The General Regulations of the invitation to tender;
- Document No. 4. The Special Regulations of the invitation to tender;
- Document No. 5. The Special Administrative Conditions;
- Document No. 6. The Special Technical Conditions;
- Document No. 7. The schedule of unit prices;
- Document No. 8. The bill of quantities and estimates;
- Document No. 9. The sub details of unit prices;
- Document No. 10. Model documents of the contract:
 - a. The execution schedule;
 - b. Model of forms presenting the equipment, personnel and references;
 - c. Model bidding letter;
 - d. Model bid bond;
 - e. Model final bond;
 - f. Model of bond of start-off advance;
 - g. Model of guarantee in replacement of the retention fund;
 - h. Model contract;
- Document No. 11. Model contract;
- Document No. 12. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project Owner;
- Document No. 13. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Delegated Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Tender File and complaints

9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Delegated Contracting Authority in writing or by electronic mail (fax or e-mail) at the Delegated Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of bids.

It includes:

- i) all documents attesting that the bidder:
 - has subscribed to all declarations provided for by the laws and regulations in force;
 - paid all taxes, duties, contributions, fees or deductions of whatever nature;
 - is not winding up or bankrupt;
 - is not the subject of an exclusion order or forfeiture provided for by the law in force;
- ii) The bid bond established in accordance with the provisions of article 17 of the General Regulations of the invitation to tender;
- iii) the written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.

b. Volume 2: Technical bid

b.1 Information on qualifications

The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.

b.2 Methodology

The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organisation and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc).

b.3 Proof of acceptance of conditions of the contract

The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:

1. The Special Administrative Conditions (SAC);
2. The Special Technical Conditions (STC).

b.4 Commentaries (optional)

A commentary on the technical choices of the project and possible proposals.

c. Volume 3: Financial bid

The Special Regulations specify the elements that will help in justifying the cost of the works, namely:

1. The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
2. The duly filled Unit Price Schedule;
3. The duly filled detailed estimates;

Article 17: Bid bond

- 17.1 In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations and which bid bond shall be a full part of his bid.
- 17.2 The bid bond must conform to the model presented in the Tender File; other models may be authorised subject to the prior approval of the Delegated Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of bids or any other validity time-limit requested by the Delegated Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the General Regulations.
- 17.3 Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and mention each member of the associated grouping.
- 17.4 The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of the award result.
- 17.5 The bid bond of the successful bidder shall be released as soon as the latter would have signed the contract and furnished the required final bond.
- 17.6 The bid bond may be seized:
- (a) if the bidder withdraws his bid during the period of validity;
 - (b) If the retained bidder:
 - i) fails in his obligation to register the contract in application of article 38 of the General Regulations;
 - ii) fails in his obligation to furnish the required final bond in application of article 38 of the General Regulations;
 - iii) Refuses to receive notification of the Administrative Order to commence execution.

Article 18: Varying proposals of bidders

- 18.1 Where the works can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.
- 18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the basic solution of the Delegated Contracting Authority as described in the Tender File and furnish in addition all the information which the Delegated Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Delegated Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the basic solution has been evaluated as the lowest bid.

21.1 The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes "ORIGINAL" and "COPY", as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.

21.2 The external and internal envelopes:

a) Should be addressed to the Delegated Contracting Authority at the address indicated in the Special Regulations;

b) should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription "**TO BE OPENED ONLY DURING THE BID-OPENING SESSION**" as specified in the Special Regulations.

21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Delegated Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.

21.4 If the external envelope is not sealed and marked as indicated in paragraphs 21(1) and 21(2) above, the Delegated Contracting Authority shall not be responsible if the bid is misplaced or opened prematurely.

Article 22: Date and time-limit for submission of bids

22.1 The bids must be received by the Delegated Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.

22.2 The Delegated Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addendum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Delegated Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

Article 23: Late bids

Any bid received by the Delegated Contracting Authority beyond the deadline for the submission of bids in accordance with article 22 of the General Regulations shall be declared late and consequently rejected.

Article 24: Modification, substitution and withdrawal of bids

24.1 A bidder may modify or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Delegated Contracting Authority prior to the end of the time-limit prescribed for the submission of the bids. The said notification must be signed by an authorised representative in application of article 20(2) of the General Regulations. The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription "**WITHDRAWAL**", and "**REPLACEMENT BID**" or "**MODIFICATION**".

- 25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.
- 25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.
- 25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.
- 25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.

It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.

The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

- 26.1 No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.
- 26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Delegated Contracting Authority in its award decision may lead to the rejection of his bid.
- 26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of bids and the award of the contract, if a bidder wishes to enter into contact with the Delegated Contracting Authority for reasons having to with his bid may do so in writing.

Article 27: Clarifications on the bids and contact with the Delegated Contracting Authority

- 27.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.

(c) Where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.

30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.

30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

Article 31: Conversion into a single currency

31.1 To facilitate the evaluation and comparison of bids, the Evaluation sub-committee shall convert the prices of bids expressed in various currencies into those in which the bid is payable in CFA francs.

31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations. However prices shall be in FCFA

Article 32: Evaluation and comparison of financial bids

32.1 Only bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.

32.2 By evaluating the bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:

- a) By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
- b) By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of works done under State supervision where they are costed in a competitive manner as specified in the Special Regulations.
- c) By converting into a single currency the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
- d) By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
- e) By taking into consideration the various execution time-limits proposed by the bidders, if they are authorised by the Special Regulations;
- f) If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots.
- g) If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Delegated Contracting Authority in the Special Regulations.

37.4 In case of petition, it should be addressed to the Public Delegated Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned.

It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of the contract

38.2 The Delegated Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.

38.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

Article 39: Final Bond

39.1 Within twenty (20) days of the notification by the Delegated Contracting Authority, the contractor shall furnish the Project Owner with a final bond, to guarantee the complete execution of the works.

39.2 The bond whose rate is 3% of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.

39.3 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.

CONTENT

- Article 01: Definitions and duties under the invitation to tender
- Article 02: Purpose of the invitation to tender
- Article 03: Conditions for participation
- Article 04: Funding
- Article 05: Duration for execution of the contract
- Article 06: Constituent documents of the tender file
- Article 07: General requirements of the invitation to tender
- Article 08: Content of bids
- Article 09: Presentation of bids
- Article 10: Submission of bids
- Article 11: Duration of validity
- Article 12: Compliance of bids with the tender file
- Article 13: Opening and assessment of bids
- Article 14: Award of the contract
- Article 15: Clarifications on the tender file
- Article 16: Amendments to the tender file
- Article 17: Notification of award of the contract

Article 03: CONDITIONS FOR PARTICIPATION

Participation in this present invitation to tender is open to all registered and qualified enterprises of the Republic of Cameroon, with the necessary financial capability, technical and professional expertise in Public works (construction domain). Who are registered on the COLEPS platform.

Article 04: FUNDING

This project shall be financed by BIP for 2026,

Participation is open, under the same conditions, to all the enterprises which are based in the Republic of Cameroon and fulfil the conditions stated in the Special regulations governing the invitation to tender which is the document No. 2 of this tender.

The tender file shall be obtained by potential bidders against payment of an amount stated in the notice of the invitation to tender.

Bidders shall be bound by the laws governing public contracts in the Republic of Cameroon.

Article 05: DEADLINE FOR EXECUTION OF THE CONTRACT

The bidder shall propose a deadline for execution of the works. The deadline shall serve as an evaluation criterion and shall not exceed **SIX (06) months** as from the date of notification of the service order to start executing the works.

Article 06 : CONSTITUENT DOCUMENTS OF THE TENDER FILE

This tender file shall include the following documents:

- the open national invitation to tender
- the special regulations governing the invitation to tender
- the special administrative conditions
- the special technical conditions
- the price list
- the detailed cost estimate
- the model performance bond
- the model bank guarantee for the refund of the start-off advance
- The model undertaking by the bidder.

Article 07: GENERAL REQUIREMENTS OF THE INVITATION TO TENDER

Bidders shall comply with the instructions listed below and shall provide the required information, failing which they may be disqualified. They are bound to give full and accurate answers to the information required in the documents appended hereto.

At the request of The North West Regional Tenders Board, the Delegated Contracting Authority shall reserve the right not to respond to the Invitation to tender if he considers that it has not received an acceptable bid. He may therefore declare the Invitation to Tender unsuccessful and launch or cancel it.

Bids presented by groups of enterprises

Bids may be presented by groups of enterprises. An enterprise may be associated to a Non-Governmental Organisation if the later offers all the guarantees and experience required and complies with the laws in force.

In the case of groups of enterprises, any notification relating to the Invitation to Tender, and possibly to the bidder shall be valid if addressed to either enterprise acting as the proxy for the bidder(s) with which it is associated. The representative of a group shall be spelt out in the bid and proxy given to it.

		<p>05 years' experience in the field.</p> <ul style="list-style-type: none"> ☞ Foreman: At least a Senior Civil Engineering Technician with at least 6 years' experience in the field of construction ☞ Team Leader: At least Civil Engineering Technician with at least 5 years' experience in the field of construction 	<p>of each person concerned (<i>see annex 09 for format</i>) and a presentation of original of certificate, certified copy of the identity card.</p> <p>NB-All key personnel must present commitment of availability duly signed & certified by the personnel concerned (<i>see annexes 08 & 12 for format</i>)</p>
B3	Methodology/ Organization of works	<p>Bids shall be assessed technically based on the understanding by the enterprise of the operations and the organisation intended for the execution of works, that is, it shall show clearly the organisation of the enterprise (<i>methodology of execution, work schedule, site installation, supply of materials, works to be sub-contracted, relating to the use of local manpower, etc</i>)</p>	<p>Date, signature and stamp of bidder at the end of document</p>
B4	Sub-contracting	<p>Information on the sub-contractor (equipment, personnel, references, etc)</p>	<p>Date and signature of sub-contractor (only 30% of the contract can be subcontracted)</p>
B5	Attestation of site visit	<p>Attestation of site visit where the works are to be carried out. It requires a site visit report containing coloured picture(s) of the contractor conspicuously on site, signed by the Works Supervisor or site Foreman.</p>	<p>Dated and signed by the Contracting Authority upon presentation of the Report of site Visit and site visit pictures</p>
B6	References of the enterprise.	<p>List of similar jobs executed in the last three (03) years by the enterprise and/or other civil engineering works realised.</p>	<p>Amount of works, copies of (1st and last pages) and minutes of reception or attestation of effective realisation. Include accessible telephone number(s) of beneficiary service(s) to enable verification when need arises. (<i>see annex 10 for format</i>)</p>
B7	Financial capability	<p>Attestation of pre-financing delivered by a banking institution recognised by MINFI/COBAC of at least 75%</p>	<p>Date and signature of bank Manager in charge. (<i>filled format of annex 05 must be attached to it</i>)</p>
B8	Technical specifications	<p>Provided in tender file.</p>	<p>Initialled on every page and signed and stamp on the last page</p>

3. ENVELOPE C- Financial Documents

No	DOCUMENT	SPECIFICATION	AUTHENTICATION
C1	The tender	<p>Format to be completed and tender amount inserted.</p>	<p>Signature, date and stamp of bidder. (<i>see annexes 02 & 07 for format</i>)</p>
C2	Price enclosure Slip	<p>Sub-detail of prices proposed in the price list, that is, the price list in accordance with the model and stating prices exclusive of VAT in words and in figures</p>	<p>Initials on every page and signed on last page. All pages must be stamped with enterprise function stamp. (<i>see annex 13 for sample</i>)</p>

Shall be taken into consideration only bids received within the time-limits prescribed by the Notice of Invitation to tender and presented pursuant to the provisions of articles 7, 8, and 9 of these Special regulations governing the invitation to tender.

The Tenders Board shall make sure that each bid meets all the requirements, conditions and specifications of the tender file without any restriction. Bidders are bound to strictly comply with this measure as there can be no negotiation on the provisions of the tender file

Article 12: OPENING AND ASSESSMENT OF BIDS

Bids shall be opened on a date and at the venue specified in the Notice of invitation to tender.
Bids shall be opened and assessed in one stage:

Copies of the bids shall be assigned to an evaluation sub-committee for cross-checking of authenticity of administrative documents and evaluation of technical documents.

NB: Any Bidder who shall not have 75% of the total score of the evaluation shall simply be eliminated.

12.1.- EVALUATION CRITERIA:

Tender conformity shall be evaluated as per the following

C) *Eliminatory Criteria.*

- Absence or non-conformity of an element different from bid bond in the administrative file without replacement within 48 hrs.
- Deadline for delivery higher than prescribed
- False declaration or falsified documents
- Absence or insufficient bid bond
- Incomplete financial file
- Change of quantity or unit
- Non respect of 75% of essential criteria
- Offer above the provisional amount
- MINMAP suspension in 2025
- Non respect of tender model
- Failure to provide a backup copy of offers saved in a USB key or a CD/DVD on time;
- Failure to comply with the format of file type and size for online submission;
- Failure to present a CDEC receipt or proof of deposit of the amount of the bid bond requested into the Deposit and Guarantee Fund.
- Failure to present a certificate of categorization or receipt of deposit of file for categorization of the enterprise in the "Building Construction and General Equipment" sub-sector of activities.

12.2. *Essential Criteria.*

The preliminary evaluation shall be binary and based on the following essential criteria:

General presentation of the bids
Experience of the enterprise.
Quality of personnel and management of the company
Attestation and report of site visit
Technical equipment
Special Technical clauses initialed in all the pages and the last page signed stamp and dated
Special Administrative Clause completed and initialed in all the pages and the last page signed, stamped and dated.
Methodology for the execution of works
Financial capacity and other financial bearings

Evaluation of financial bids (Envelope C)

During evaluation, the final amount of the bid shall be fixed as follows:

The Delegated Contracting Authority may, at any moment before the deadline for the submission of bids and for any reason, on his own initiative or following a request for clarification addressed by a bidder, modify the tender file.

The addendum shall be written or addressed by fax to all the bidders who have acquired the tender file and shall not be opposable to them.

Article 17: NOTIFICATION OF AWARD OF THE CONTRACT

• Notification

Within five (5) days maximum as from the date of reception of the award proposal, the Contracting Authority shall publish the results and notify the successful bidder by letter, telex or fax and confirm the award of the contract.

• Release of the bid bond

The bid bond of unsuccessful bidders may be refunded on written request addressed to the Contracting Authority after publication of the result of the Invitation to tender.

Evaluation grid of Technical File for the CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION BAMENDA PHASE 1

General presentation of bids	Yes/no
-Presence of all documents.....	Yes/no
-Properly bound	Yes/no
-Table of contents.....	Yes/no
- Numberedpages	Yes/no
-Separators in colour apart from white	Yes/no
-Order prescribed respected.....	Yes/no
-Clearness of the documents.....	Yes/no
TOTAL 1	/7
a. The company references	
References of the company in civil construction or similar works for the past three years:	
-Minimum two (02) contracts registered (1 st and last page.....	Yes/no
-Minimum two (02) reception minutes corresponding to the attached contracts.....	Yes/no
TOTAL 2	/2
b. Equipment	
-Proof of a concrete mixer in good operating condition.....	Yes/no
-Proof of a vibrator in good operating condition.....	Yes/no
-Proof of a vehicle pick up 4x4 or van) (Hired or owned).....	Yes/no
-Proof of a masonry tools kids	Yes/no
-Proof of a carpentry tool kid	Yes/no
-Proof of an electrical tools kid.....	Yes/no
-Proof of a plumbing tools kid.....	Yes/no
-Proof of a painting tools kid.....	Yes/no
TOTAL 3	/8
c. Qualification of site personnel	
-Organizational chart of the enterprise.....	Yes/no
-Organizational chart of site with comments.....	Yes/no
Works Director : Senior Technician	
-Diploma of work Director certified.....	Yes/no

**DOCUMENT N°04: THE SPECIAL ADMINISTRATIVE
CONDITIONS**

Article 32	Provisional acceptance
Article 33	Operations required before acceptance
Article 34	Acceptance committee
Article 35	Period of guarantee
Article 36	Maintenance during the period of guarantee
Article 37	Final acceptance
Article 38	Laws governing labour
CHAPTER III	FINANCIAL CONDITIONS
Article 39	Amount of the contract
Article 40	Price consistency
Article 41	Sub-detailed prices
Article 42	Additional work - variation in the volume and nature of works
Article 43	Mode and venue of payment of works executed
Article 44	Start-off advance
Article 45	Final bond
Article 46	Retention bond
Article 47	Security
Article 48	Insurance and protection of the sites
Article 49	Variation of prices
Article 50	Stamp and registration
Article 51	Tax and customs regime
Article 52	Penalties
CHAPTER IV	FINAL PROVISIONS
Article 53	Risks, reserves and force majeure
Article 54	Settlement of disputes
Article 55	Documents to be provided by the contractor
Article 56	Termination of contract
Article 57	Special commercial charges
Article 58	International transports
Article 59	Validity and entry into force of the contract
Article 60	Information to be posted

Document No.04 – THE SPECIAL ADMINISTRATIVE CONDITIONS

Article 1: PURPOSE OF THE CONTRACT

EXECUTION OF THE CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION BAMENDA PHASE 1.

Article 2: LAWS AND RULES APPLICABLE

The laws and rules applicable are those in force in the Republic of Cameroon.

Article 3: MODE OF CONTRACT AWARD

This contract shall be awarded following an Open National Invitation to Tender in accordance with decree N^o: 2018/366 of 20th June 2018 to institute the Public Contracts Code.

- OrderNo.001/CAB/PR of 19th June 2012 relating to the Award and Control of Execution of Public Contracts;
- Letter No 00006/LC/PR/MINMAP/CAB of 17th August, 2021 clarifying the control of public procurement and specifying the procedures for its exercise to project owners and delegated project owners circular.
- Law N° 2023/019of19/DEC/2023 instituting the 2026 Financial Law of the Republic of Cameroon
- Circular No. 0001877/C/MINFI of 31stDecember, 2025 bearing instructions on the implementation of Finance Laws, Monitoring and Control of the Execution of the Budget of the State and Other Public Entities for the 2026 fiscal year ;
- Circular No. 0001/PR/MINMAP/CAB of 2th April, 2022 relating to the application of the Public Procurement Code
- Press Release No. 000024/R/MINMAP/CAB/CT2 of 5th August 2025 announcing the presentation of the categorization certificate in the award process of Public Contract
- The MINCOMMERCE Decree setting the Price List
- Order No 402/A/MINMAP/CAP of 21 October 2019 setting the nature and threshold of contracts reserved for craftsmen, small and medium-sized enterprises, grassroots communities and civil society organizations, and the modalities of their application;
- Order No. 000333/O/MINMAP/CAB of 27th December 2024 to set the schedule of the migration to the exclusive award of Public Contracts`` electronically
- Circular letter No. 00000002/LC/MINMAP/CAB of 12th May 2022 relating to the continuity of the public procurement service in the event of a sanction by a Project Owner or Delegated Project Owner some members of a commission public procurement in accordance with the provision of articles 195 of the code of public contracts.
- Circular No. 000014/C/MINMAP/CAB of 23rd July 2025 on the condition for constitution, guarantee, preservation, release, restitution, and realization of guarantees in Public Contract
- Unified Technical Document (DTU) for building works
- Applicable standards
- Other instruments specific to the domain concerned with the contracts

Article 7: DEFINITIONS AND DUTIES

For the implementation of the provisions of this contract:

1. **THE DELEGATED CONTRACTING AUTHORITY** (signatory authority) is the Governor of the North West Region.
2. **THE PROJECT OWNER/AUTHORISING OFFICER** shall be the Regional Delegate of MINEE for the North West.
3. **THE PROJECT ENGINEER** shall be the North West Regional Delegate of public works who shall be in charge of supervising and controlling the execution of works and to see into all engineering problems.
4. **THE PROJECT MANAGER shall be the chief of Service at the RD MINEE. He/she will be charged with the daily monitoring and evaluation of the project and report to the competent authorities and related service.**
5. **The contractor shall be (to be specified).**

Article 8: REPRESENTATIVE OF THE CONTRACTOR

- 8.1- Within fifteen (15) days that follow the date of notification of the service order to begin works, the contractor (entrepreneur) should designate the site foreman who will have the right of representation and sufficient decision to direct the site, to do the necessary supplies and to engage the enterprise.

the Jobbing Order Notebook. He will regularize if the case arises, the damages without intervention of the administration.

CHAPTER II: EXECUTION OF WORKS

The contractor with his/her personnel shall be installed on the site by a Commission comprising of:

-The DCA or his Representative	Chairman
- The Project Owner	Member
The project manager (RCS/PPG MINEE)	Member
-The Project Engineer	Secretary
-RD MINMAP	Member
-RD MINEPAT	Member
-The Stores Accountant MINEE	Member
-The Contractor	Member

Article 12: CONSISTENCY OF WORKS, TIME-LIMITS FOR EXECUTION / TIME-LIMITS FOR MOBILIZATION

The works that form the subject of the present contract, consist of all works foreseen in the bill of quantities estimated for the CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION
BAMENDA

Time-limits for execution covers: 06 MONTHS

- realization of works;
- Supply of materials;

Under no circumstances shall the duration for execution exceed **SIX (06) months** it may be increased or reduced taking into consideration the actual quantity of works, interruptions or suspension of works (namely due to climate).

Time-limits for mobilization shall run as from the date of reception of the service order to start work. Within this time, the contractor shall not modify any of his unit prices. A copy of the service order shall be forwarded to the Delegated Contracting Authority, signatory of the contract.

Article 13: OBLIGATION OF THE DELEGATED CONTRACTING AUTHORITY

The Delegated Contracting Authority shall take all the necessary measures to facilitate the work while the contractor shall provide the Delegated Contracting Authority with fifteen (15) copies of the contract. In case the Delegated Contracting Authority gets them by himself, the contractor shall refund him the amounts spent. He shall not claim payment for additional works executed unless they have been duly authorized in writing or by an additional clause.

Article 14: ROLE AND RESPONSIBILITY OF THE ENTREPRENEUR (CONTRACTOR)

The entrepreneur has as mission to assure the execution of works under the control of a Project engineer and in accordance with the rules and norms in force. Hence, the entrepreneur is responsible

Article 16: PLANNING OF WORKS AND SUB-CONTRACTING

Within ten days from the date of notification of the service order to begin works, the entrepreneur shall submit to the project engineer the program of works (planning) in five copies for approval. The entrepreneur shall constantly update the planning of works, considering the advancement of the site works. Any important modifications brought to this program will only be applied after having received the project engineer's previous agreement. It shall be established every month end at the entrepreneur's diligence and at his expenses, the state of advancement of works to be sent to the administration in seven copies.

The contractor may assign execution of part of the contract to one or several sub-contractors. The contractor shall not sub-contract work without the prior authorization of the Contracting Authority. This authorization shall not free the contractor from any of his contractual obligations. The contractor shall see to it that the sub-contractor is in order with Cameroon's Administration. Sub-contractors shall fulfil the same conditions as the main contractor. Non-compliance with the above provisions shall give rise to termination of the contract. Sub-contractors shall fulfil the same technical and financial conditions with the contractor. They shall execute the works under the sole and full responsibility of the main contractor.

Whatever the case, before the Contracting Authority, the contractor shall remain solely responsible for the discharge of the contract as per the contractual obligations.

All subcontracting to a third enterprise of the execution of a part of the works foreseen in the present Jobbing Order is subordinated to the prior authorization of the Contracting Authority at a maximum of 30% of the total works described in this Jobbing Order.

Article 17: CONSTRUCTION DRAWINGS AND DOCUMENTS

Detailed drawings and other documents necessary for the execution of works shall be drawn up by the contractor based on the documents of the tender file.

These drawings shall be submitted to the Contracting Authority at least ten (10) days before the start of any work. Designs shall be checked and completed, if necessary, by the contractor who shall then give them to the Delegated Contracting Authority at least eight (08) days before the start of works. Within seven (07) days, the Delegated Contracting Authority shall make his remarks and observations known to the contractor. After this deadline, the Delegated Contracting Authority shall be considered as having given his approval.

The approval of the Delegated Contracting Authority shall in no way reduce the responsibility of the Project Engineer for designing and executing the works.

Before the provisional acceptance, the contractor shall furnish to the Project Engineer three (03) copies of the working plans for the works actually done including a reproducible original copy.

That is, plans of details and other necessary documents for the execution of works will be established by the entrepreneur on the basis of the technical file. Before the final reception, the entrepreneur will hand to the control engineer three (03) copies of the plans of works really executed ("plan de récolement") called as built plan with one reproducible original.

Article 18: EQUIPMENT AND PERSONNEL TO BE PUT IN PLACE

In his bid, the contractor shall undertake to mobilize the human and material resources necessary for adequate execution of works as required by the special administrative and technical conditions.

The contract shall be awarded based on the detailed list of equipment and supervisory and technical staff, completed, if necessary, at the request of the Project Engineer.

Any amendments to the proposals of the technical bid, even partial, shall be subject to the prior written approval of the Project Engineer. In case of amendment, the contractor shall replace personnel with personnel of at least equal competence (qualifications and experience) or equipment with of equal performance in good working order.

Article 19: REPLACEMENT OF SUPERVISORY STAFF

The Project Engineer and any other person authorized by him may, at any time, have access to works, on the site, to workshops and any work place, as well as any place where the materials, manufactured products and tools used for works come from.

Moreover, as part of the duty of checking the effectiveness of works, duly mandated representatives of bodies in charge of payment shall have access to the site and to any information necessary for the achievement of this mission.

Article 26: DUTIES OF THE PROJECT ENGINEER

The duty of the Project Engineer is to ensure that works are executed properly in accordance with the terms and conditions of the contract. The Project Engineer shall not relieve the contractor of any of his obligations under the contract or order any task that may delay the execution of works or lead to additional payment by the Delegated Contracting Authority or order any significant modification to the structure to be constructed. The Project engineer shall have the power to prepare and sign orders for technical services.

At the request of the contractor and Project Engineer, counter-records may be drawn up to fix quantities for some structures. Such records shall be needed in case a structure may not be measured again.

The Project Engineer shall have the following duties:

- Controlling works on the site to ensure that they are advancing in accordance with the agreed schedule of execution;
- Controlling and approving execution plans, drawings and designs;
- Cross-checking and approving the implantation of works, as each implantation shall be subject to an approval report signed by the Delegated Contracting Authority and the contractor;
- Controlling and approving origin of and compliance with the terms and conditions of the contract;
- Making a daily statement on works and supplies presented by the contractor;
- Controlling the detailed accounts and provisional monthly statements on works submitted by the contractor;
- Proposing solutions or specifications about works underway to the foreman or contractor;
- Making proposals for preparation of provisional or final acceptance to the foreman at the request of the contractor;

Article 27: PROJECT MEETINGS

Project meetings shall hold on a regular basis following the initiative of the Project Engineer.

The contractor shall be bound to attend these meetings whose reports shall be signed by the participants

Article 28: SITE RECORD

A project record shall be kept by the contractor and put at the disposal of the Project Engineer or his representatives.

On a daily basis, it shall include the following details:

- Administrative procedures relating to the execution and settlement of the contract (notifications, trial results, daily statements);
- Weather conditions;
- Receipts of materials and authorizations of all sorts;
- Incidents or details of all sorts having some interest with regard to the future handling of the structures or the actual duration of works;
- Works done during the day, the personnel and material used;
- Works progress;

Following this pre-acceptance visit, the Control Engineer may indicate the reserves to be lifted and the corresponding works to be carried out before the date of provisional acceptance which he shall fix in agreement with the contractor.

Article 34: RECEPTION (ACCEPTANCE) COMMITTEE

The acceptance committee shall be made up as follows:

- Delegated Contracting Authority or his representative----- Chairman
- The Project Engineer (*Ingénieur de marché*)-----Secretary
- The Regional Delegate MINMAP or his/her representativeObserver
- The Regional Delegate of MINEE-----Member
- The Stores Accountant MINEE----- Member
- The contractor -----Observer.

As soon as the contractor by writing informs the Chairperson of the reception committee, he shall summon a meeting of the committee to carry out the provisional reception.

The provisional reception shall proceed the technical acceptance comprising the project engineer, project manager and the contractor.

After a visit to the site, the committee shall examine the report or minutes of the operations required before reception and carry on the reception if appropriate.

The provisional acceptance shall give rise to a reception report which shall be signed on the spot by all the members of the committee. This report of provisional technical reception shall mark the end of works

Article 35: PROVISIONAL ACCEPTANCE (Provisional reception)

Provisional acceptance shall be granted at the request of the contractor in case the execution of works is satisfactory.

Article 36: MAINTENANCE DURING THE PERIOD OF GUARANTEE

During the period of guarantee, the contractor shall repair, at his expense and in due time, any disorder that may occur as a result of defects in the structure.

Before the Contracting Authority, the contractor shall be responsible for any disorder that may occur to the structure, except those resulting from fair wear and tear, even those which have not been recorded by the Project Engineer. The contractor shall within twenty (20) days carry out the repairs. After this deadline, the Project Engineer shall have the right to have the repairs carried out at the contractor's expense.

Article 37: FINAL ACCEPTANCE

After visiting the site, the acceptance committee shall examine the report of provisional acceptance and carry on the final acceptance if appropriate. The final acceptance shall give rise to an acceptance report signed on the spot by all the parties.

Following final acceptance, the Chairperson of the committee shall draw up a report which may declare the following:

- Acceptance of works without reserve;
- Refusal of acceptance of works;
- Acceptance of works with reserve.

Within the time specified by the committee, the contractor shall:

- either lift the reserve made during the provisional acceptance
- or carry out a new acceptance.

the assembling, maintenance, dismantling, depreciation of the structures, tools and equipment as well as miscellaneous charges, overheads, incidental expenses and profits.

Article 42: ADDITIONAL WORK - VARIATION IN THE VOLUME AND NATURE OF WORKS

In case of increase of the volume of works, or structures not provided for in the contract, no additional work shall be executed by the contractor unless the Project Engineer has issued a service order to request the said service.

Unit prices of the Price list shall be applied if the additional works have new prices. The validation of these prices shall give rise to an additional clause. Shall be considered as new any price not provided for in the unit price list or the detailed estimates of this contract but which has been presented in the contractor's bid.

Article 43: MODE AND VENUE OF PAYMENT OF WORKS EXECUTED

The contractor shall be paid on accounts drawn up by applying the prices of the unit price list to works actually carried out.

- Record of works carried out:

At the end of every month, the contractor and the Project Engineer shall draw a joint statement summarizing and setting the quantities achieved and recorded for each heading of the Price list during the month and which may give right to payment.

- Monthly account

- Not later than the fifth (5th) of the month following the month when the work was carried out, the contractor shall furnish to the Project Engineer seven (07) copies of three draft (03) provisional monthly accounts.

- End of work account

After completion of works and within fifteen (15) days following the date of acceptance, the contractor shall, from the joint records, draw the draft final account of works actually carried out which shall sum up the amounts that he can claim as payment for the works executed.

The draft final account shall be submitted by the contractor for verification and approval by the Project Engineer

Once approved by the Project Engineer, the draft final account shall become the final account. It shall serve for making out the final payment to settle the contract drawn up under the same conditions as those defined below relating to drawing of monthly accounts.

- General and final account

At the end of the period of guarantee relating to the structures which gives rise to final acceptance of works, Project Engineer shall draw up the general and final account which shall be countersigned by the contractor and the Contracting Authority. This account whose model shall be provided by the Contracting Authority at his convenience shall comprise:

- The final account;
- The final payment;
- The summary of monthly accounts.

Signing of the general and final account without reserve by the contractor shall definitely bind the parties and put an end to the contract, except for issues concerning default interests.

- Payment of works:

Payment shall be done by the treasury after receiving accounts drawn up by the Contract Engineer and signed by the Contracting Authority upon presentation of an account drawn up by the contracting partners in seven (07) copies including the stamped original copy.

Each request for payment shall include the following documents:

- Seven copies of the account mentioned above;
- Seven copies of signed Statements of work done;
- Acceptance report signed by all the members of the acceptance committee;

Article 49: STAMP AND REGISTRATION

Seven (7) original copies of each constituent document of this contract shall be stamped and registered by and at the expense of the contractor, in accordance with the laws in force; within fifteen (15) days as from the date of notification of the contract, the contractor shall register the contract. Failure to do so, the contract may be terminated as of right.

Article 50: TAX AND CUSTOMS REGIME

The amount of the contract shall be given ATI. Amounts ET shall be charged to agreement signed between and The VAT shall be charged to.....
As concerns taxes, this contract shall be subject to the laws in force in the Republic of Cameroon.

Article 51: PENALTIES

In case of failure by the contractor to complete the work within the contractual time-limits, he shall be subject to the following penalties:

- 1/2000th of the amount of the contract per calendar day overrun, from the 1st to the 30th day;
- 1/1000th of the amount of the contract per calendar day, beyond the 30th day;
- Penalties for lateness shall not exceed ten percent (10%) of the amount of the contract; A percentage higher than 10% shall lead to termination of the contract.

CHAPTER IV: FINAL PROVISIONS

Article 52: RISKS, RESERVES AND FORCE MAJEURE

Force majeure shall include the effects of natural disasters or any other external events that the contractor could not have reasonably foreseen or avoided, and which make works impossible and not only costly.

In case of force majeure, the contractor shall be relieved of his responsibility only if he has notified in writing to the Project Engineer of his intention to put forward this force majeure. This shall be done before the end of the 20th day following the event.

It is up to the Project Manager to decide on the nature of force majeure and the evidence given by the contractor.

Article 53: SETTLEMENT OF DISPUTES

Any dispute arising between the parties shall be subject to an attempt at a direct amicable settlement. In the absence of an amicable settlement, any dispute relating to this contract shall be carried before the Cameroonian court of competent jurisdiction.

Article 54: DOCUMENTS TO BE PROVIDED BY THE CONTRACTOR

The contractor shall furnish to the Project Engineer fifteen (15) copies of the contract. In case the control engineer gets them by himself, the contractor shall refund him the expenses incurred.

Article 55: TERMINATION OF CONTRACT

The contract may be terminated laying down the Public Contracts Code and the following special conditions:

- non-registration of the contract within the required time-limits;
- non-compliance of technical documents;
- a delay exceeding fifteen calendar days in the execution of a service order or an unjustified halt of works exceeding seven (07) calendar days;

DOCUMENT N°5: THE SPECIAL TECHNICAL CONDITIONS

whatsoever can be checked by the controller before use. It may perform all the tests it deems necessary at any time. These tests will be entrusted to the National Laboratory of Civil Engineering "LABOGENINE" or any other laboratory selected by common agreement with the Contracting Authority.

The results of these tests will have to be passed to the controller for review.

When in doubt on the quality of the materials and the concrete implementation, the controller may request tests that it deems useful for assessment. These trials will be the responsibility of the company.

A.3. REINFORCEMENT WORK

After concreting the pillars, the company will inform the controller of finishing of the reinforcement work for their reception. The term "Good to execute" will be specified in the site log in control after the reception and which will allow the company to proceed with work.

A.4. MATERIALS CONSTITUTING THE CONCRETE

A.4.1 Aggregates.

All aggregate sites will be stored in compartments designed to this effect. Only aggregate authorized on the site are the following;

- 0/5 Crushed gravel
- Crushed gravel 5/15
- Crushed gravel 15/25
- Natural sand or crushing /5 (proportion of items retained on the sieve of 5mm must be less than 10%)

A.4.2. Gravel

They shall be obtained from a variety of quarries including river deposits, manual or machine crushed, chosen by the Contractor and approved by the Supervisor. They should be clean (constituents eliminated through settling should be less than 2%) and their grading will be 5 to 15mm and 15 to 25mm suited to various use. If deemed necessary, it shall be washed before use. Gravel particles of less 5mm retained in each of the above grades should not exceed 10% by weight.

Gravel shall be free from dirt, clay or any organic matter which should be less than 1.5% and if deemed necessary, it should be washed before use as indicated by the supervisor.

A.4.3. Sands

Sands will have the characteristics specified in the tables relating to the type-approval tests. Sands will be fine, granular and crunching on hand, not sticking. They will get rid of any part earthy or limestone, of various waste, debris and wood.

The nature and origin of sand remains a subject to the controller's approval. The sand component should be more than 75% and the very fine constituents eliminated by settling should be less than 5%. The sand should pass a standard sieve and must be of high quality and free from dirt, clay or any organic matter and if deemed necessary, it should be washed before use.

- For mortar mixes the recommended standard sieve size is 2 to 2.8mm
- For plaster mortar mixes the recommended standard sieve size is 2mm
- For mass concrete mixes the recommended standard sieve is 5mm
- For reinforced concrete mixes the recommended standard sieve is 5mm.

A.4.4. Cement.

The cement will be CPA 45 or 42.5CPJ artificial cements 215.325 standard P.15.302. They will be delivered on site paper bagged six layers. Any wet cement or having been altered by the humidity will be dismissed and removed immediately from the site.

They shall be Ordinary Portland Cement, CPJ 35 manufactured only by or any other national cement factory, obtained from an approved bulk cement supplier. The bulk supplier must have not kept the cement in stock for more than two weeks. The contractor shall not stock cement on the site for more than three

- i. Lean concrete for foundation works where indicated shall be PC 150kg/m³ and 75mm thick.
- ii. Mass concrete for floor works; All concrete in floor construction shall be 100mm thick and dosage of PC300kg/m³
- iii. Reinforced concrete for works above ground level and not submerged for beams, slabs and pillar works shall be PC350kg/m³ with thickness as shown on the construction drawings.
- iv. Reinforced concrete for underground and submerged structure works including; beams, slabs and pillar works: All reinforced concrete work dosage in these locations shall be PC400kg/m³

Underground concrete works shall be mixed with waterproof additives (Super Zaikalite-1kg powder imported) in recommended manufacturer's dosage.

Mortar:

M250 mortar shall be a mixture of 250 (two hundred and fifty) kilogram's of cement per cubic meter of dry sand.

If the M250 mortar is more than 20 (twenty) millimeters thick, micro-concrete mixed with 300 (three hundred) kilogram's of cement whose composition shall first of all be submitted for the Supervisor's approval shall be used. (Use mortar mixes for various structural components works as specified in project consulting documents available in the procurement unit of characteristics in the tender file).

A.5.3. Implementation of concrete.

Concrete will be implemented as their manufacture; storage in containers requiring an addition of water at the time of employment is strictly prohibited concrete will be always carefully vibrated by cylindrical needles.

Reinforcement nodes will be willing to allow a good implementation of the concrete on the height of the considered work. The company will take all provisions to ensure an altimeter and a correct fixation of the steel to avoid their displacement during casting. Similarly, it will add all bar mounts and ligatures for correct maintenance of the works (sheaths, tubes, pipes, boxes, cleats, pre-frames. etc) taken by itself or other bodies of state in concrete forms.

The implementation of concrete will be made to the right of the beams and the sails. Before casting of a recovery, the former concrete will be carefully disposed of all gravât the jet of air compressed, transplanted to overhang or project outboard gravels and eliminate milt, then washed if necessary, resumption of concrete additives used according to the sheet fact of the product. No resumption of concrete will be made in the visible parts of the works.

Stripping of the works will be carried out when the concrete will have acquired sufficient strength.

A.5.4. Test of Convenience.

It will be executed on the site before the start of the work, a concrete witness to each "workshop" of concrete. Workshop of concrete, consider a set determined position fixed or movable one site to another and which is served by a determined team fixtures. The minimum number of tubes subjected to test is 9.

The actual manufacture of concrete for the construction can start, after agreement of the control, if the nominal resistance to traction and compression to 7 days, are at least equal to 75/100 minimum resistance required in 28 days. The typical 28 day compressive resistance must be at least equal to 270 bars. Otherwise should immediately repeat the test with a new composition.

A.5.5. Tests of concrete during work, test tube,

They are defined in article "Test of receipt of materials".

B.5.6. Failure to implement, surface condition.

For no-admissible by the Contracting Authority considered on concrete surface conditions, the contractor will have to run to exclusive costs a full patching of the corresponding works with a coating

Reinforcements

All reinforcements or meshes must comply with BAEL 91 specifications. Iron rods must have French AFNOR 35.001 standard characteristics or similar. All reinforcements used in the construction project must be of the Fe E240 grade for smooth bars and the Fe E400 grade for high bond rods. The rods must be cut with shears.

The rod should be bent cold, either manually or mechanically. Hot bending may be allowed for high adhesive rods of a diameter equal to or larger than 32 mm, on condition that a control apparatus is used to avoid overheating, and on the approval of the supervisors.

The diameter of the tube benders used for bending must comply with BAEL 91 rules and approval records. Anchor tabs shall be normal 45-degree elbows at right angle or double knee anchoring. The metal used shall be clean and free from calamine. Bars with defects such as blisters, cracks or hairlines that can affect tensile strength shall be rejected.

Concrete reinforcements shall be assembled to the exact dimensions indicated in the drawings.

Reinforcements must be assembled in the workshop at the building site. They should never be assembled inside the form box if the cheek boards have already been put in place.

The space between the walls of the formwork and reinforcements should be at least 2.3 cm for elevation concrete and 4 cm for foundation concrete. These spaces should be obtained using prefabricated concrete or plastic shims, whose dimension should match the results to be obtained.

The concrete shims should have wires to be used in tying them to the reinforcements. There should be enough shims and mounting bars to prevent the reinforcements from being deformed during handling and concreting.

If there are any doubts as to the quality of the iron rods supplied to the project site, the supervisor or his representative could, ask for tensile strength tests on the samples taken from the batch. Such tests would be done at the contractor's expense. The tests should be carried out by an approved body.

For beam frames, all measures should be taken to keep the bars raised and properly positioned around the supports. Enough vertical stirrup rods should be used to prevent any deformation. All overlaps should comply with BAEL 91 prescriptions.

Frames with traces of non-adhesive rust should be thoroughly brushed off before being placed in the forms. The reinforcements, whether assembled or not, should be stored on boards and not on bare ground.

The iron rods used must be supplied by a reputable and approved manufacturer with guaranteed and stamped production quality. The 6 mm diameter iron rods could be used for circles with diameters of 200mm.

The iron rods supplied must be at least 11 m long

Placing concrete

The concrete should be placed before its initial setting time, and never after it has contained its water content for more than thirty minutes. Storing it in containers for subsequent use after adding water is strictly prohibited. All concrete should always be thoroughly vibrated using mechanical vibrators.

All reinforcing rods should be placed in such a way that concrete can be poured from the top of the structure in question. The Contractor shall take all measures to trim and position the reinforcements to prevent them from being displaced during concreting. He should also add braces (sleeves, tubes, pipes, angle blocks, pre-frames, etc) to keep the structures set up.

Concrete should be transported from the place where it is made to the place of use with concrete buckets, wheelbarrows or head pans.

Before concreting construction joints, the old concrete must be thoroughly cleaned of any rubble using compressed air, and repeated to reveal gravel and eliminate deposits of dirt; this surface

DOCUMENT N° 6: UNIT PRICE
SCHEDULE

FIRST FLOOR					
LOT 700	MASONRY/RC WORKS				
701	Reinforce concrete for pillars dosed at 350kg/m3	M3			
702	Reinforce concrete for ties beam dosed at 350kg/m3	M3			
703	Decking blocks	M2			
704	Decking RC dosed at 350kg/m3	M3			
LOT 800	ELECTRICITY				
801	13mm conduit pipes (flexible orange pipes)	Roll			
	SUB TOTAL LOT 800				
LOT 900	PLUMBING				
901	Pipe PVC 100	U			
902	Pipe PVC 63	U			
903	Pressure pipes	U			
SECOND FLOOR					
LOT 1000	MASONRY/RC WORKS				
1001	Reinforce concrete for pillars dosed at 350kg/m3	M3			
1002	Reinforce concrete for ties beam dosed at 350kg/m3	M3			
LOT 1100	EARTHING OF THE COMPLETE BUILDING				
1101	Complete Earthing of the building	LS			

**BILL OF QUANTITIES AND COST ESTIMATE FOR THE
CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL
DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND
ENERGY FOR THE NORTH WEST REGION BAMENDA PHASE 1**

**BILL OF QUANTITIES AND COST ESTIMATE FOR THE CONSTRUCTION OF A BASEMENT AND A G+1
STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR
WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION BAMENDA (ONLY THE STRUCTURAL
WORKS.) PHASE 1 PROJECT**

N°	DESCREPTION	UNIT	QTY	U.P	T.P
LOT 100	PREPARATORY WORKS				
101	Site clearance	LS	1		
102	Site installation	LS	1		
103	Studies and working documents	LS	1		
	SUB TOTAL LOT 100				
LOT 200	EARTH WORKS				
201	Opening of accessroad to the working Site	LS	1		
202	Excavation of the construction site	M3	1760		
203	Setting out	LS	1		
204	Excavation of foundation trenches and Footings	M3	720		
205	Backfilling of excavation	M3	375		
206	Compacting of surface	M3	191		
	SUB TOTAL LOT 200				
LOT 300	FOUNDATION WORKS				
301	Blinding of concrete dosed at 150kg/m3	M3	36		
302	Foundation wall with frog filled sand crete blocks 20x20x40cm	M2	264		
303	Foundation beam in RC dosed at 350kg/m3	M3	15.4		
304	Foundation footings in RC dosed at 350kg/m3	M3	36.2		
305	Pillar storms in RC dosed at 350kg/m3	M3	24		
	SUB TOTAL LOT 300				
	GROUND FLOOR				
LOT 400	MASONRY/RC WORKS				
401	Retaining Wall on Reinforce concrete with all Drainage disposition	M3	30		
402	Reinforce concrete for pillars dosed at 350kg/m3	M3	16.4		
403	Reinforce concrete for ties beam dosed at 350kg/m3	M3	16.2		
404	Decking blocks	M2	193		
405	Decking RC dosed at 350kg/m3	M3	32.8		

EARTH WORKS					
FOUNDATION WORKS					
GROUND FLOOR					
FIRST FLOOR					
SECOND FLOOR					
EARTHING OF THE COMPLETE BUILDING					
GRAND TOTAL					
VAT 19.25%					
AIR 2.2%					
TOTAL ALL TAXES					
NET TO BE PAID					
This present bill is closed at the sum of: F CFA with all taxes inclusive					

THIS ESTIMATE IS CLOSED AT THE SUM OF

**DOCUMENT N°08: FRAMEWORK OF SUB-DETAIL
FOR PRICES**

DOCUMENT N°09: MODEL CONTRACT

ON THE ONE HAND,

AND

THE COMPANY

P. O. BOX: TEL: FAX:

BASED IN:

TRADE REGISTER NO.: TAXPAYER'S NO. :

BANK ACCOUNT NO.: WITH:

REPRESENTED BY MISTER, HEREINAFTER REFERRED TO AS THE «CONTRACTOR»

ON THE OTHER HAND,

HAVE AGREED AS FOLLOWS:

CONTENTS

Title I : The Special Administrative Conditions

Title II : The Special Technical Conditions

Title III : The Price List

Title IV : The Detailed Cost Estimate

Page N° ___ and last page of CONTRACT N° _____ / ONIT/GOV/RTD-NWR OF ____ / ____ / 2026 signed following Open national invitation to tender with the Contractor

**DOCUMENT N°10 – FORMS AND MODELS
TO BE USED**

ANNEX N° 01
THE MODEL TENDER LETTER

I (We) the undersigned
Acting in the capacity of in the name and on behalf of.....
.....atRC N°.by virtue
of the power vested in me (us), resident at (Town),
P.O.Box....., telephone N°. after having studied all the documents of the
tender file relating to the Invitation to Tender N°., and after
having assessed in my (our) point of view and under my (our) responsibility the nature
and difficulties entailed with the execution of the job, I (we) do hereby tender and commit
myself (ourselves) to carry out works for THE CONSTRUCTION OF A BASEMENT AND G+1
STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR
MEZAM FOR WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION
BAMENDA.

in keeping with the terms and conditions of the tender file in return for the sum of.....FCFA
(.....Francs) *Total without Tax+VAT*, calculated on the basis of the unit
prices stated in the Unit Price List and the detailed estimates, appended to this tender. The prices stated
are tax inclusive.

I commit myself (we commit ourselves) if my (our) tender is retained, to execute the contract within
Six (06) months as from the date of notification of the award of the contract.

I hereby commit myself (we hereby commit ourselves) to maintain the amount of my (our) tender for a
period of 06 MONTHS with effect from the deadline for submission of bids.

I (we) hereby request that the amounts due by the Delegated Contracting Authority be paid to me (us)
in the national currency (FCFA) in account No..... opened in the name
of....., in the records of (Bank)
at.....

Enclosed with this tender are:

- The price list and the detailed estimates duly filled, dated and signed.
- Other documents which in keeping with the requirements of the Tender file must be enclosed
with the tender letter.

Done at....., on.....

Signature(s)

Bidder(s)

For companies, indicate:

The company (company or trade name, form, nationality and registered office)

« represented by the undersigned » *(Name, first name and status)*

For companies without a legal status, indicate:

« We, the undersigned, »

(For each person: name, first name, company name, nationality, location of the registered office)

« Constituted in a group of companies for the execution of this contract, jointly commit ourselves »

ANNEX N° 03
MODEL SURETY BOND

Whereas _____ (Hereafter called the “the bidder”) has submitted its bids dated _____, Here in after called “the bid”)

KNOW YE ALL PEOPLE by the presence that WE _____, having our registered office at _____ hereinafter called “the Bank”, are bound onto the Governors Service (hereinafter called “the Contracting Authority) in the sum of _____ for which payment will and truly be made to the said Delegated Contracting Authority, the bank binds itself, its successors, and assigns by the present if our client refuses or incapable of completing the jobs as stipulated in the contract.

We undertake to pay the Delegated Contracting Authority up to the above amount upon receipt of his first written demand, without the Delegated Contracting Authority having to substantiate his demand, provided that in his demand the Delegated Contracting Authority will note that the amount claimed by him is due to him, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions

This guarantee will remain in force up to and including _____ () days after the period of bid validity. Any demand in respect thereof should reach the bank not later than the above date.

Sealed with the common seal of the said bank this _____ day of _____

SIGNATURE OF BANK AUTHORITY

Signature(s) & stamps

ANNEX N° 05

MODEL BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE

Bank

Reference of guarantee No.....

**To the Delegated Contracting Authority
Bamenda, North West Region**

Invitation to Tender N°

**BANK GUARANTEE FOR THE REFUND OF THE START-OFF ADVANCE RELATING TO THE
CONSTRUCTION WORKS**

We..... (Bank) have been informed that a contract shall be signed between the Governor, acting in the capacity of Contracting Authority, and....., acting as contractor for THE CONSTRUCTION OF A BASEMENT AND G+1 STRUCTURE TO HOST THE REGIONAL DELEGATION AND DIVISIONAL DELEGATION FOR MEZAM FOR WATER RESOURCES AND ENERGY FOR THE NORTH WEST REGION BAMENDA In compliance with the provisions of Article of Contract N°., the contractor shall be bound to present to the service of the Governor(Delegated Contracting Authority), a bank guarantee with the purpose to assure the refund of the start-off advance granted to the enterprise and amounting to CFA Francs

We,(bank) do hereby commit ourselves, irrevocably and without arguing to pay to the service of the Governor, at the written request the delegated contracting authority, and within four (04) weeks the amount of this guarantee, that is to say. all the amounts that the contractor may owe the Delegated Contracting Authority for failing to fulfil one or more of his obligations under the contract.

The request to partially or fully stake this guarantee shall be the subject of a registered letter of justification with confirmation of receipt and a copy to the contractor clearly stating and supplementing the reasons for his request. This letter shall be countersigned by the contracting authority.

The bank guarantee shall take effect as from the date of payment of the start-off advance. The original of this guarantee shall be kept by the North West Regional Tenders Board. The guarantee shall be released upon refund of the full amount of the advance. After this date, the guarantee shall no longer apply and shall be returned to us without express request.

The laws as well as the jurisdiction of application for the guarantee shall be those of the Republic of Cameroon.

Done at, on

Signature(s) & stamps

- (9) Position in the enterprise
- (10) Company name

MODEL OF COMMITMENT OF AVAILABILITY

To Whom It May Concern:

Subject: **COMMITMENT OF AVAILABILITY.**

I the undersigned, _____ a (*specify diploma or certificate*) and holder of National Identity Card N° _____ issued on _____ at _____ Tel: _____ is committed and available to work as _____ (*specify post occupied*) with _____ (*name of enterprise*) if awarded the contract for _____ (*indicate the name of project*). This is in response to Tender N° _____

Done in _____ the _____

Sign; _____

Certified at On the

By

ANNEX N° 08

THE MODEL PROFESSIONAL REFERENCES

N°	Year	Project	Name of Client, Address and Contractible telephone N°	Original Project amount	Contract amount	Period of the contract	Acceptance date
1							
2							
3							
4							
5							
6							
etc							

NB: For each contract named in the above board, please joint:

- Photocopy of first and last pages of the contract,
- Photocopy of provisional (or final) acceptance report.

Done on, at

Mr (Messrs).....

Signature(s).....

ANNEX N° 10
KEY STAFF

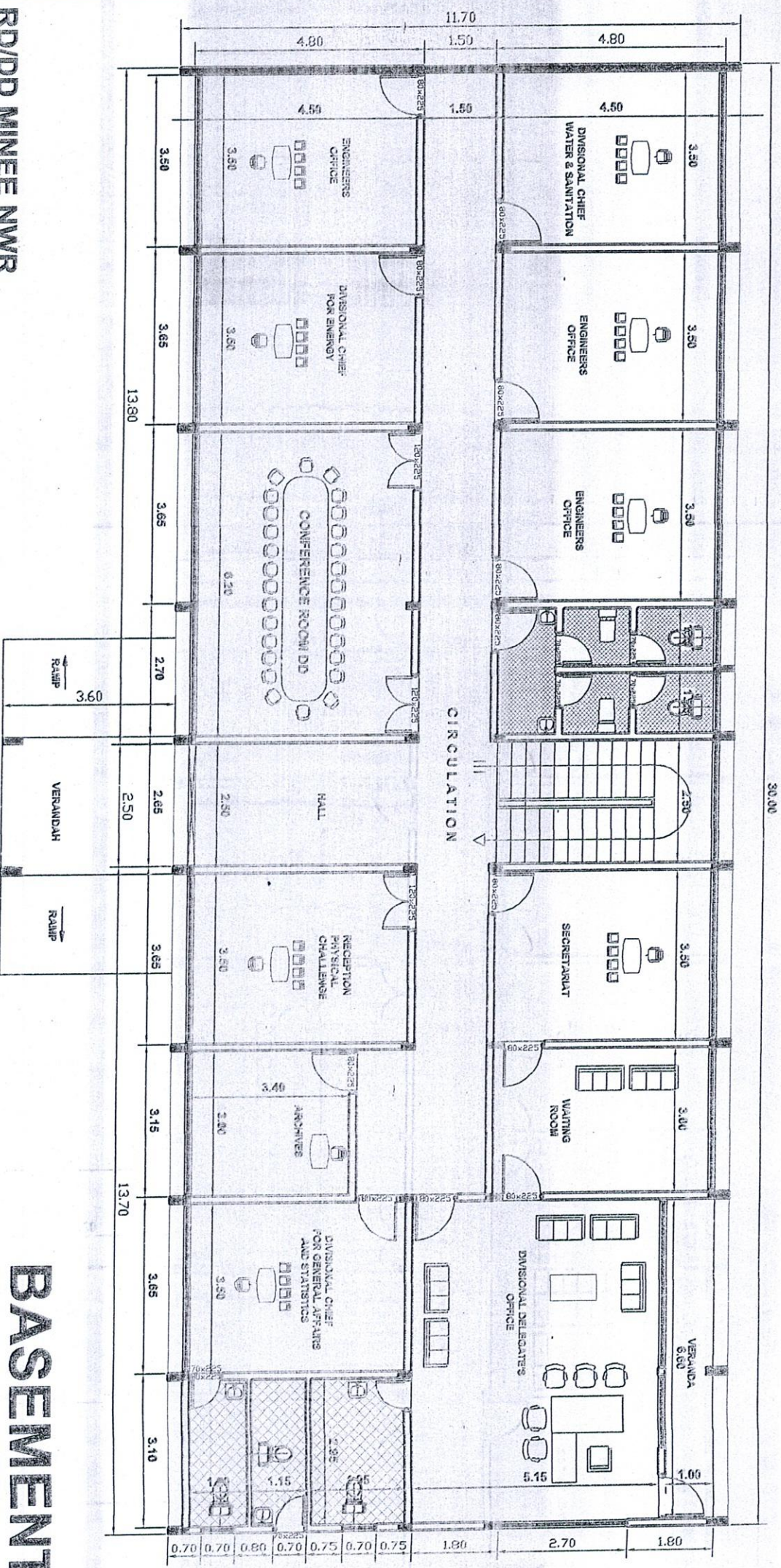
MODALITY	NAME	QUALIFICATION	EXPERIENCE	FUNCTION
ADMINISTRATIVE AND TECHNICAL STAFF ON SITE				
SUPPORT STAFF				

**DOCUMENT N°11: LIST OF BANKING ESTABLISHMENTS
AND FINANCIAL BODIES AUTHORISED TO ISSUE BONDS
FOR PUBLIC CONTRACTS**

- 2- Activa Assurances
- 3- Zenithe Insurance
- 4- Area Assurance
- 5- Beneficial General Insurance
- 6- NSIA Assurance
- 7- PRO ASSUR SA
- 8- SAAR Insurance
- 9- Saham Assurance
- 10- CPA SA
- 11- Atlantique Insurance SA

N/B: the list is not exhaustive and other first class banks and insurances authorised by the Ministry of Finance of the Republic of Cameroon are acceptable.

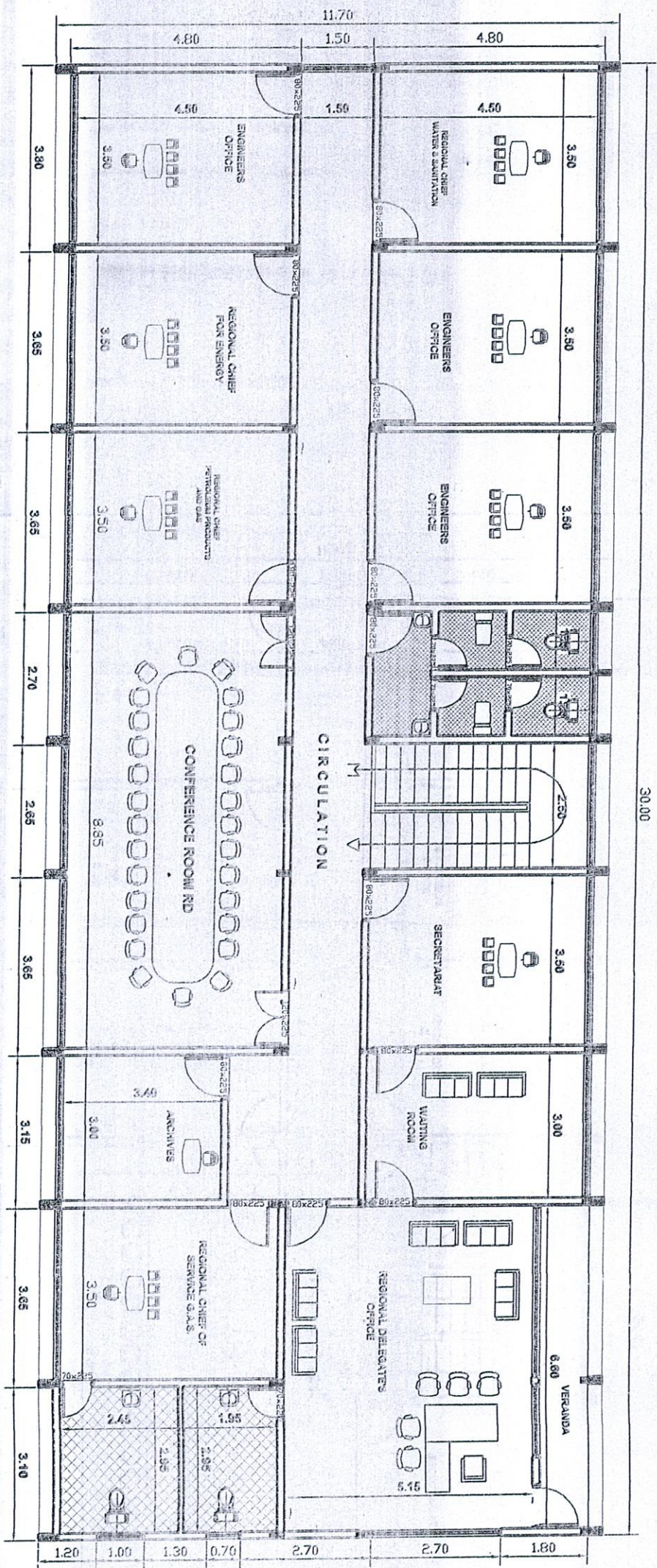
RD/DD NINEE NWR



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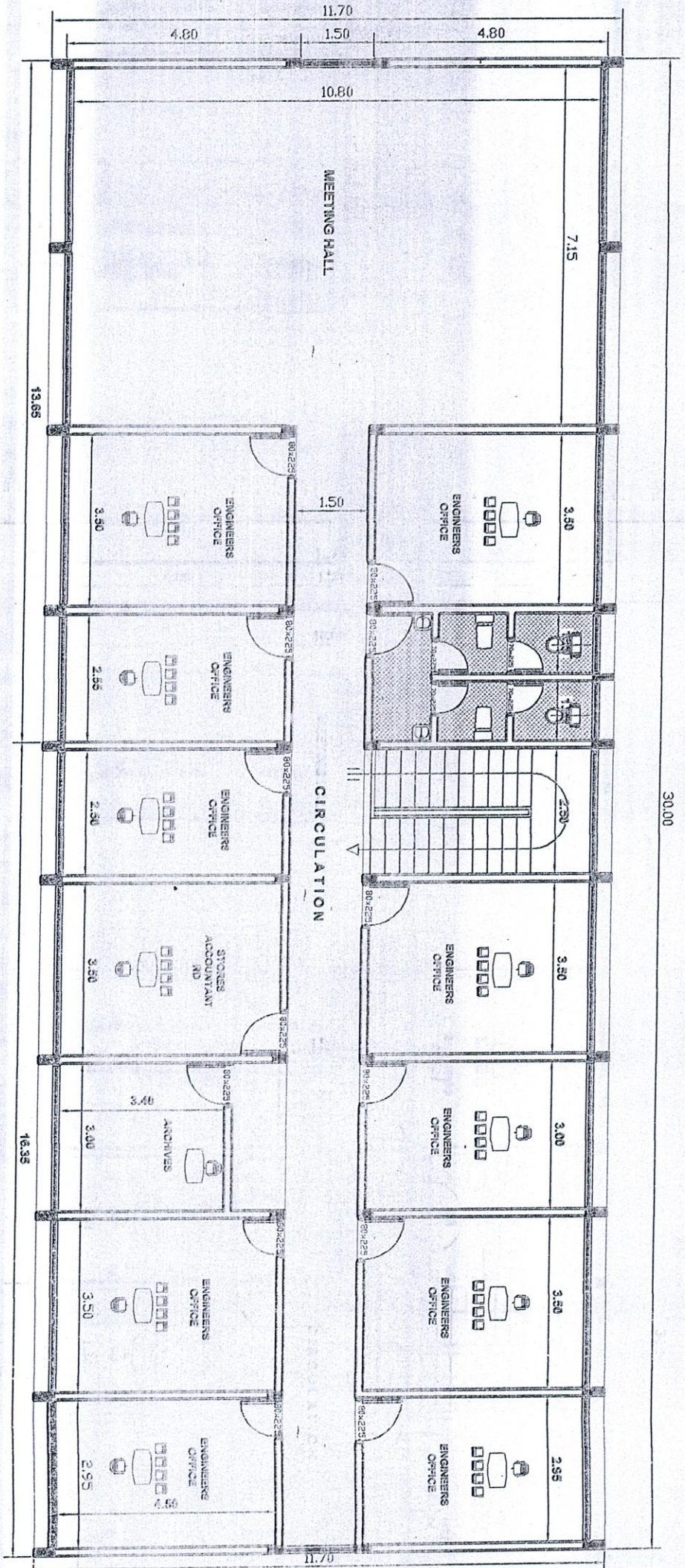
RD/DD NINEE NWR

GROUND FLOOR PLAN



RD/DD MINEE NWR

FIRST FLOOR PLAN



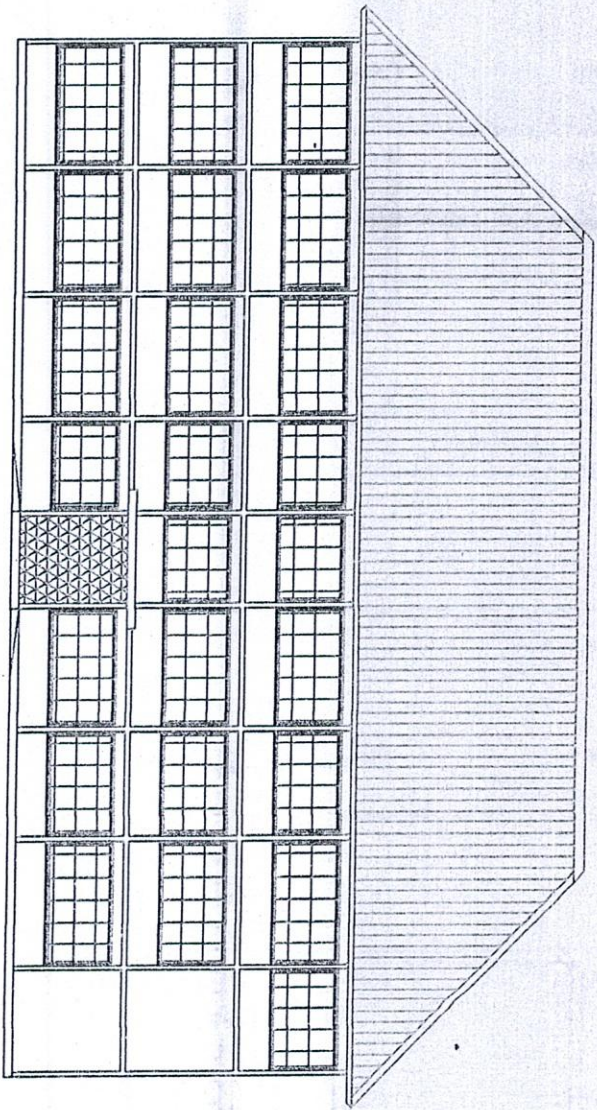
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CIRCULATION

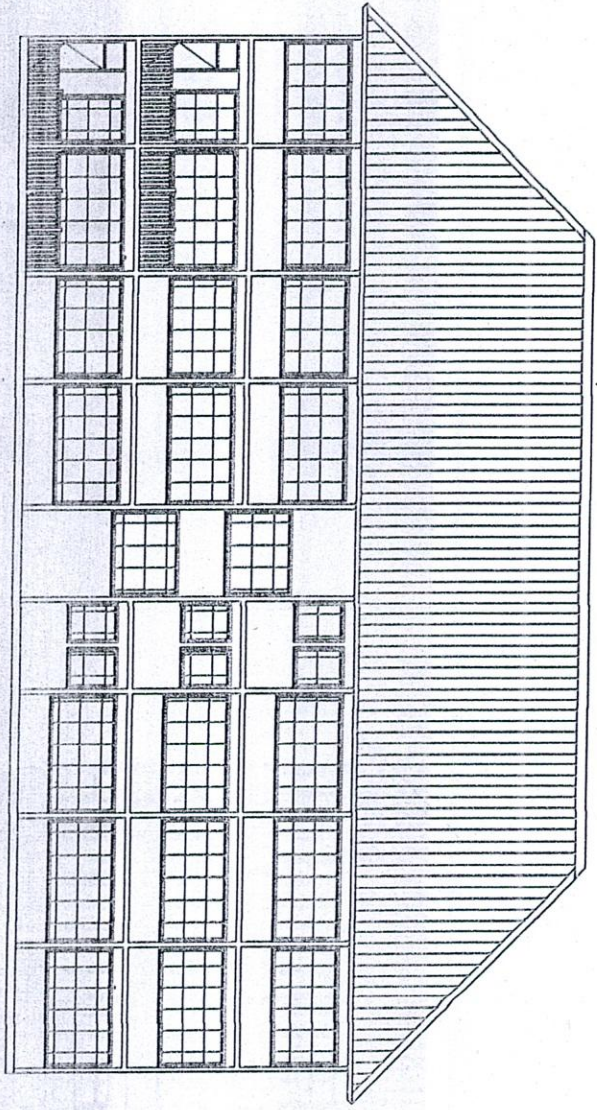
MEETING HALL

FIRST FLOOR PLAN

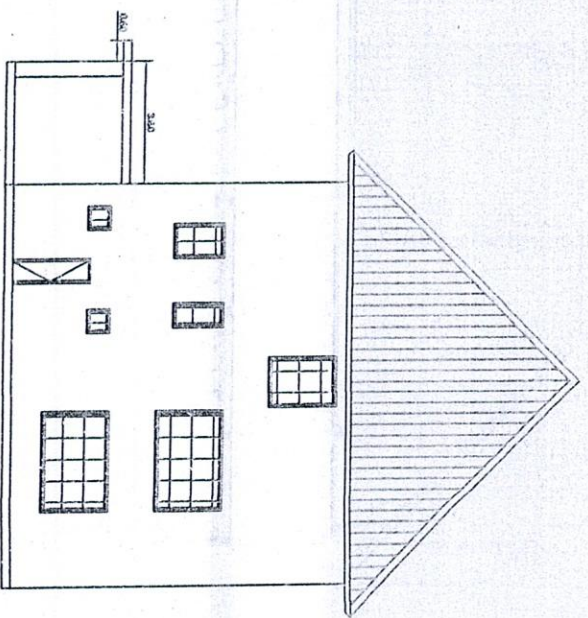
FRONT ELEVATION



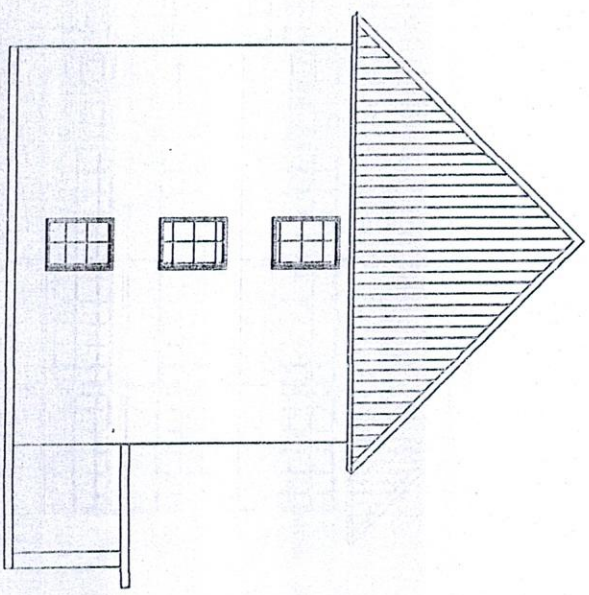
BACK SIDE VIEW



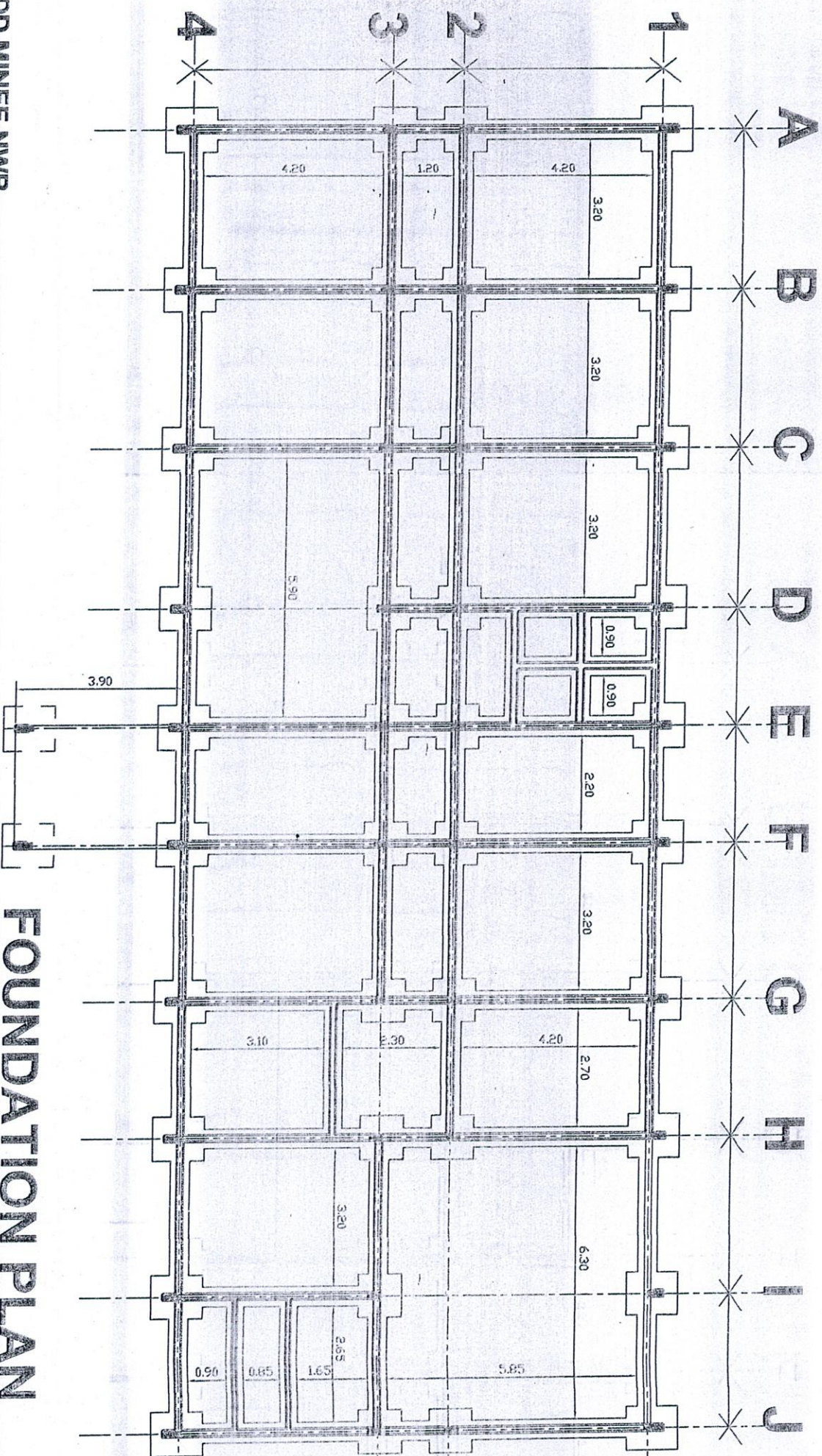
LEFT SIDE VIEW



RIGHT SIDE VIEW



RD/DD MINEE NWR



FOUNDATION PLAN

SECTION A-A

